

**Corporate Scrutiny Committee – WORK PROGRAMME (as at 12/03/24)**

Date of Meeting	Item	Lead Officer	Witnesses	Agenda Item Duration
<b>May 2024</b>				
23 May 2024	Corporate Landlord Procurement of a CAFM system	Paul Wheatley, Head of Property and Regeneration		30 minutes
23 May 2024	Annual Scrutiny Report To summarise the work of the Scrutiny Committees for the civic year 23/24.	Andy Barton Strategic Director	-	30 minutes
23 May 2024	Performance Monitoring Report To report on Q4 performance, in line with the Council Delivery Plan.	Mike Murphy, Head of Human Resources and Organisational Development	-	30 minutes
23 May 2024	Employee Resourcing To feedback on issues raised by the Corporate Scrutiny Committee in relation to conditions for staff, the use of agency workers, and the impacts on service delivery.	Mike Murphy, Head of Human Resources and Organisational Development	-	30 minutes
23 May 2024	2023/24 Quarter 3 Housing Revenue Account (HRA) Finance Update	Anna Crouch, Head of Finance		15 minutes

	To provide Members of the Corporate Scrutiny Committee with information on the Quarter 3 financial position for the HRA account.			
23 May 2024	<p>2023/24 Quarter 3 General Fund Finance Update</p> <p>To provide members of the Corporate Scrutiny Committee with information on the Quarter 3 financial position for the General Fund.</p>	Anna Crouch, Head of Finance	-	15 minutes

### Work requests considered by the Scrutiny Work Programming Group

Work Request	Status/Progress	Committee date to be considered (provisional)
Housing Repairs Update Report	Report to be considered towards the end of 2024.	To be confirmed once new meeting schedule is agreed.
Staffing Resources	Scheduled for Committee.	23 May 2024

### Principles and Criteria used for Assessing Items Put Forward

#### Identify Issues for consideration by Scrutiny

- Consulting with members of Scrutiny Committees, senior officers, Cabinet members – horizon scanning on policy development
- Looking at the corporate priorities, Council Delivery Plan and Cabinet Forward plan – identify key issues/topics for investigation/inquiry
- Considering events and decisions in the Council’s calendar which could require an input/consultation via scrutiny – eg budget setting, CDP development
- Considering requests from members – eg via another forum or scoping report submitted
- Evaluating the Council’s performance – eg quarterly reports, end of year reports, reviewing success of a particular scheme or initiative
- Reviewing any follow up work required after previous scrutiny work

#### Prioritise the potential list of scrutiny topics based on factors including

- the resources required to deliver it (from members, offices and financially)
- the value and level of impact which could be achieved
- link to the council’s priorities
- whether it is a regular recurring item which requires consideration before Cabinet/Council approval
- consideration of the guidance for selecting scrutiny topics

Topics <b>are</b> suitable for Scrutiny when	Topics <b>are not</b> suitable for Scrutiny when
Scrutiny could have an impact and add value	The issue is already being addressed elsewhere and change is imminent
The topic is of high local importance and reflects the concerns of local people	The topic would be better addressed elsewhere (and will be referred there)
The resources are available that would be required to conduct the review – staff and budget	Scrutiny involvement would have limited or no impact on outcomes
It avoids duplication of work elsewhere	The topic would be sub-judice or prejudicial to the councils interests
The issues is one that the committee can realistically influence	The topic is too broad to make a review realistic
The issue is related to an area where the council or one of its partners is not performing well	New legislation or guidance relating to the topic is expected in the next year

**PREVIOUS SCRUTINY RECOMMENDATIONS TO CABINET**

No recommendations have been presented to the Cabinet since the last meeting of the Corporate Scrutiny Committee.